

Ministry Registration

While we appreciate your support in our community, it is mandatory for our community to fulfill all the above documentation before we can include you in any roster.

To apply or renew your Working with Children Check –

Please log into: <https://ocg.nsw.gov.au/working-children-check/applicant>.

No application fees for volunteers.

Guided by the policies of the Catholic Archdiocese of Sydney (CAS), it is mandatory for selected parish volunteers, age 18+, to have a current WWCC and complete Safeguarding and Child Protection Induction Training of CAS requires safeguarding refresher training every 3 years.

FACT SHEET: Working with Children Checks in Parishes

<https://www.stkevinseastwood.org.au/wp/wp-content/uploads/2022/05/Fact-Sheet-Who-Needs-a-Working-with-Children-Check-v5.pdf>

For Catholic Archdiocese of Sydney Safeguarding Online Training Registration

For all parish workers and volunteers, please log into

<https://docs.google.com/forms/d/e/1FAIpQLSf8K7CVce6DW0WTCgaBXynclRVTameFp5Ztc0cuXt5xk5DeXA/viewform>

You will need to provide the Safeguarding Office with a few details to allow them to set up an online account for you. After completing this online form, you will receive an email with your username, password and a link that will take you directly to the training.

<https://www.sydneycatholic.org/safeguarding-and-child-protection/>

Questions? Phone: 9390 5811 or Email: safeguardingtraining@sydneycatholic.org

Please return the Ministry Registration form and certificate of Safeguarding and Child Protection Induction Training to CCC secretary or email to secretary.ccc@ccc-inc.org.au

Ministry Registration Form

I wish to *join/update my detail for* the Ministry as indicated below:-

#	Task/Activity group	Lindfield	Eastwood/ Santa Sabina	Family Camp	Retreat	Other (Please specify)
1	Acolyte/Senior Altar Server					
2	Youth leader/Coordinator					
3	Sunday school teacher/assistant/helper					
4	Catechist and assistant/helper					
5	Child minders					
6	EMHC					
7	Children's Choir Ministry Leaders					
8	Musician if work with children					
<i>For anyone serving as #1-8 above at CCC. Completion of the online Safeguarding and Child Protection Induction Training is mandatory for anyone serving in any parish (including Eastwood Centre and Santa Sabina Chapel) within the Catholic Archdiocese of Sydney.</i>						
9	Reader					
10	Parish Collectors (AKA Wardens)					
<i>For anyone serving as #9-10, WWCC is required and completion of the online Safeguarding and Child Protection Induction Training is mandatory if serving in any parish (including Eastwood Centre and Santa Sabina Chapel) within the Catholic Archdiocese of Sydney.</i>						
11	Ministers of the Homebound					
12	Taking Holy Communion to the sick					
13	Committee member					
14	Group Representative/leader					
15	Junior server (Parent/Guardian to sign below)					

Child Protection

- I must obtain and/or maintain a current Working with Child Check under the Child Protection (Working with Children) Act 2012 (NSW).
- I will provide CCC with the relevant information for verification and record maintenance in the CCC registrar. My engagement in this position is subject to that clearance. If I am volunteering in a role in which I will have, or expect to have contact with children, I must comply with the relevant diocese's child protection policies and procedures.
- I authorize CCC to forward my personal details and Working With Children Check information to relevant Parish/Catholic Diocese for verification purposes and maintenance in that parish/Catholic Diocese registrar.
- I have completed Safeguarding and Child Protection Induction Training of Catholic Archdiocese of Sydney (CAS) if I serve as #1-10 in any Parish within the Catholic Archdiocese of Sydney. (Certificate attached)

My personal details:

First Name:	Surname:	DOB for WWCC verification:
WWCC:	Name in WWCC:	Name in Acolyte/EMHC certificate:
<i>Not required if under 18 years old</i>		
Mobile Phone:	Email:	

I understand that I may receive communication from CCC via email, bulletin or WhatsApp but can unsubscribe any time.

CCC privacy policy can be viewed at CCC website: <https://ccc-inc.org.au/policies/>

Applicant's/Parent's/Guardian's Signature

Date: